

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

| <b>DETAILS OF REPORT</b><br><i>(Officers to complete this section prior to issuing to cabinet member)</i> |   |
|---|---|
| <b>Title of report</b>  | Gateway 2: Contract award approval - LBS network procurement  |
| <b>Decision-maker</b>   | Cabinet Member for Finance, Modernisation and Performance   |
| <b>Earliest date when decision can be taken</b>   | 31 March 2017   |
| <b>Key decision – Yes/No?</b>   | Yes   |
| <b>Date published on forward plan</b>   | N/A – subject to general exception notice   |
| <b>Date sent to cabinet member</b>  | 23 March 2017   |
| <b>Recommendation</b>   | <ol style="list-style-type: none"> <li>1. That the Cabinet Member for Finance, Modernisation and Performance <del>approve the award of a contract to</del> London Grid for Learning Trust (LGfL) for a period of five years from 1 April 2017 for an estimated sum of £3,600,000 for the provision of network services. This includes wide area network (WAN) data connections, broadband connections, and the voice usage service</li> <li>2. That the Cabinet Member for Finance, Modernisation and Performance notes that the contract is estimated to save the council £220,000 over the term of the contract and that there is flexibility to remove some services within the term dependent upon progress with the shared service. The annual cost will reduce in line with the services removed.</li> <li>3. That the Cabinet Member for Finance, Modernisation and Performance notes that the contract costs are variable being based partly on telephone call charges, which will fluctuate with usage, and that future changes to requirements may influence the cost. Further that there will also be additional one-off costs from moves, adds and changes to the estates which have been estimated within the contract value.</li> </ol> |

|  |  |
|--|--|
|  | <p>4. That the Cabinet Member for Finance, Modernisation and Performance notes that in the event of any slippage in the signing of this contract, that the incumbent, Virgin Media Business (VMB), who are providing the service via LGfL, will continue to provide the services as detailed in this report under the roll over arrangements until the contract is implementable. If the contract is approved then the service will be provided under the LGfL arrangements from 1 April 2017.</p> |
|--|--|

**ORIGINATING AUTHOR'S DETAILS**

*(Officers to complete this section prior to issuing to cabinet member)*

|                       |                                    |
|-----------------------|------------------------------------|
| <b>Lead officer)</b>  | Mark Compton James, Head of IT     |
| <b>Report author</b>  | David Hatley, ICT Contract Manager |
| <b>Contact Number</b> | 020 7525 1294                      |

**PART B**

*(Cabinet member to complete this section)*

**DECISION(S)**

*As set out in report*

**REASONS FOR DECISION**

*As set out in report*

**ALTERNATIVE OPTIONS CONSIDERED**

*As set out in report*

**REPRESENTATIONS RECEIVED**

*none*

**ADDITIONAL ADVICE RECEIVED**

*none*

### ANY INTERESTS DECLARED

*Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.*

*Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.*

*If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.*

### DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

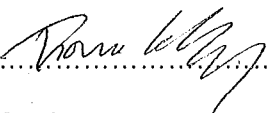
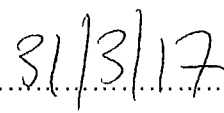
or

~~I approved an alternative course of action set out in Part B.\*~~

or

~~I have referred this matter to the Full Cabinet for decision.\*~~

(\* - Please delete as appropriate)

Signed.......... Dated..........

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221.

### Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

